

2016-17 Policies and Expectations

Registration

- Registration may be done online, in person, by mail, email or fax. Your spot in class is only reserved after payment is received.

Fees

- A \$10 (non-refundable) registration fee is due upon enrollment for all students. Registration fees will be waived for the summer session for all students that were enrolled in the previous fall/spring session.
- A recital fee of \$100 for the first child, \$85 for the second, and \$75 for the third is due at registration. Recital fees are non-refundable unless you give written drop notice by November 1, 2016.
- Tuition is due on the first day of each month and a \$10 late fee will be applied to all accounts if full payment is not made by the fifth of each month. See rates sheet for class rates and discounts.
- All returned checks will have a \$20 fee added to their account.
- A \$50 costume deposit for each class will be due December 1, 2016 for all dancers participating in recital. Remaining balances for costumes are due February 1, 2017 and all accounts will be assessed a \$10 late fee if full payment is not made by the due date. Remaining costume balances are generally \$40 to \$60 per costume but some costumes may be more or less.

Refund Policy

- iD Staff may issue studio credit for unused, non-customized or defective products or merchandise within 14 days of purchase.
- No refunds of any kind will be given for recital fees, registration fees, tuition, punch cards, or costumes.
- All refunds will be issued as studio credit.

Drop Class Policy

- In order to drop a class, a drop class form must be turned in by email, fax or in person prior to the first of the month. If the form is received after the first of the month, you will still be responsible for tuition of the dropped class.

Makeup Classes, Cancellations and Attendance

- Makeup classes are available from time to time at the sole discretion of iD Staff. For example, if a class is canceled due to weather, iD Staff will determine if a makeup class is necessary.
- Cancellation of classes due to weather is determined by iD Staff. You will be notified via email of any cancellation of classes. You may also check our website or Facebook page for weather cancellation updates.
- Students that miss more than 4 classes after March 1, 2017 may be removed from recital choreography.

Conduct Expectations

- The front desk staff is not responsible for watching your children or keeping them quiet so as not to disturb classes in progress. We do have coloring books and a few toys for children to play with, but please bring a quiet activity for your children if this will not hold their attention.
- Please no entering the dance rooms while class is in session. The teachers do their best to start and end classes on time. If you have a concern, please address it with Katie at the front desk.
- NO OUTSIDE SHOES in the dance rooms. It is important that your dancer have shoes that are only worn for dance or inside in order to protect the dance floor surfaces. If dancers wear outside shoes they will be asked to dance in their socks or bare feet.